

MINUTES
STEEL RIVERS COUNCIL OF GOVERNMENTS
FEBRUARY 6, 2020

The SRCOG Board of Directors Meeting was called to order at 6:33pm by SRCOG President Tammy Firda at the SRCOG Human Service Center, 1705 Maple Street, Homestead, PA 15120.

Those Present Included

Braddock Hills: T. Evans; J. Brown
Clairton: R. Ford
Dravosburg: B. Snodgrass; J. McKelvey
Duquesne:
Elizabeth: A. Miklos
Forward: A. Cline
Glassport: E. Skiba
Homestead: B. Esper
Liberty: M. Zrenchak

Lincoln: T. Firda
McKeesport:
Munhall: R. Votedian; M. Fallon
Port Vue: K. Hresko; D. Thomas
S. Versailles:
Versailles: R. Jacklitch
W. Elizabeth:
W. Homestead: A. Cain
Whitaker: M. Bogesdorfer; A. Race
White Oak: Louis Bender; G. Pambacas

Welcoming Remarks

Members introduced themselves.

Public Comments

None.

Minutes

A **motion** was made by A. Cline and seconded by A. Race to approve the Minutes of the Meeting of January 2, 2020. All in favor. Motion Carried.

Treasurer's Report: A. Cain

A **motion** was made by K. Hresko and seconded by E. Skiba to approve the Cash Statement for January 2020 and the List of Bills as dated. All in favor. Motion Carried.

Profit and Loss Budget vs. Actual was provided at the meeting.

Solicitor's Report / Resolutions: Falco Muscante

A **motion** was made by R. Ford and seconded by D. Thomas to approve Resolution No. 1/2020R Public Body Resolution designating First Commonwealth Bank as the depository for SRCOG and authorizing the SRCOG Officers, Tammy Firda, Elaina Skiba, Thomas Evans and Ashley

Cain and the Executive Director, An Lewis, as signatories for all bank matters for the 8 checking accounts of the SRCOG. All in favor. Motion Carried.

Staff Reports

Directors/Programs Report: An Lewis

New Employee, Emily Woodard, Marketing and Community Relations Manager

Emily Woodard joined the SRCOG staff last month to work with SRCOG on marketing and community relations and plans to attend member's council meetings to introduce new SRCOG programs and initiatives.

GEDF grant award (\$50,000) to update the SRCOG Training Complex backstop
SRCOG's GEDF application was approved to improve backstop at the Training Complex.

Train Station - DA/Public Safety Checking Account balance request from DA's office
SRCOG has not received a response at this time. The funds could be used for security improvements at the Human Service Center and Training Complex.

Short Term (6 – Month) Lease for the Train Station-3390 sq ft. at \$10/sq ft/year
SRCOG met with representatives from Allegheny County Housing Authority who are interested in leasing the Train Station at the Waterfront for about six months. SRCOG is not actively marketing property. The property is about 3390 sq ft. At \$10/sq ft/year SRCOG could rent the property for just under \$3000 per month which would cover SRCOG's expenses for the property.

A **motion** was made by B. Esper and seconded by E. Skiba to negotiate a short term lease with the Allegheny County Housing Authority and have the SRCOG Solicitor draft the lease agreement. All in favor. Motion carried.

Improvements by the Waterfront Maintenance Fund

The SRCOG manages a shared maintenance agreement for the Waterfront district. The three boroughs must unanimously agree on all maintenance projects and use of waterfront maintenance funds. As part of the shared maintenance agreement, SRCOG is sharing agreement with M&J Wilkow for street sweeping and snow removal service at the Waterfront, traffic cameras will be installed for police department use and road construction projects will be advertised in the coming weeks.

MUSA Summer lease – same terms as last year 3 months/\$5,300

MUSA is a current tenant of Human Service Center. MUSA leased vacant rooms in the HSC during the summer last year and has requested to lease the same space this year for the same rate: 3 months for \$5,300.

A **motion** was made by B. Snodgrass and seconded by B. Esper to enter into lease agreement with MUSA for vacant space in the Human Service Center for 3 months during the summer of 2020 for \$5,300. All in favor. Motion carried.

Final Grant report submitted for the Hillman Foundation 3 year grant for TCLB

TCLB information sheet with updates provided in board packets.

K. Hresko requested the TCLB meet with South Allegheny School District to discuss process for joining the TCLB.

Allocation of paid time off to SRCOG and TCLB

SRCOG staff is shared with the TCLB which has allowed SRCOG to expand staff capacity. SRCOG and TCLB do not currently have a policy for allocating paid time off expenses. TCLB Board agreed that it would be reasonable to allocate part of the paid time off expenses to the TCLB. Staff will present analysis of employee's time spent working for SRCOG and TCLB and request TCLB reimburse employee paid time off based on percentage each employee worked for TCLB the prior year. SRCOG staff will then present a new staffing agreement to each organization.

PRC looking for a location for a recycling event

The PRC is interested in hosting an event in the Mon Valley. Members should reach out to organization or SRCOG if interested in hosting.

Meeting Schedule – HOSTS NEEDED

B. Esper asks for a vote on holding every board meeting in a same location or rotating location between member communities. Discussion on impact of rotating meetings between member communities. March 2020 meeting will be at the COG office. Annual dinner will take place at the Georgetown Center. Glassport volunteers to host the September meeting. Elizabeth will host the October meeting. Port Vue will host the November meeting. Braddock Hills to host the June meeting. T. Firda asks members to RSVP prior to meeting to get an accurate count for dinner.

Community Development Report: Carla Barron

CD Report included in packet. Year 46 projects under evaluation. Bid opening scheduled for February 18, 2020.

Community Reports / Discussion

K. Hresko, Port Vue will not be Port Vue's delegate to the COG. D. Thomas has been appointed as Port Vue's new COG delegate.

B. Esper, Homestead announces that on February 10th Mon Valley Initiatives will be hosting Job Club event for Census Bureau. SROs in Homestead provide car seats and installation.

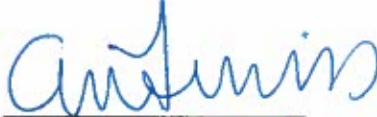
T. Firda, Lincoln – Communities should promote 2020 census training. Jefferson Regional Foundation has Mini-Grant opportunities to support organizations in outreach activities for 2020 census.

Adjournment

The meeting adjourned at 7:30pm on a **motion** made by E. Skiba and seconded by K. Hresko. All in favor. Motion Carried.

ATTEST:


Anna Meehan


An Lewis, Executive Director