

**STEEL RIVERS COUNCIL OF GOVERNMENTS
BOARD OF DIRECTORS MEETING
SEPTEMBER 2, 2021 – 6:30PM**

AGENDA

1. ___ Roll Call ___ Pledge of Allegiance ___ Welcome/Introductions ___ Public Comments

2. ___ **Motion** to approve the Minutes of the Meeting of June 3, 2021

3. ___ Treasurer’s Report:

Motion to Approve the Cash Statement for June - August 2021 and the List of Bills as dated.

Summary of List of Bills

Summary of Bills Paid							
General Fund		Public Works Fund		HSC Fund		Waterfront Account	
6/2/2021	\$ 6,264.02	6/2/2021	\$ 3,979.40	6/2/2021	\$ 2,971.93	6/16/2021	\$ 5,407.41
6/16/2021	\$ 12,062.61	6/16/2021	\$ 458.06	6/16/2021	\$ 1,444.26	7/14/2021	\$ 2,984.93
6/30/2021	\$ 9,035.77	6/30/2021	\$ 3,490.07	6/30/2021	\$ 3,233.90	8/25/2021	\$ 2,466.41
7/14/2021	\$ 16,910.78	7/14/2021	\$ 275.74	7/14/2021	\$ 8,266.30		
7/28/2021	\$ 10,777.94	7/28/2021	\$ 3,431.73	7/28/2021	\$ 2,237.21		
8/11/2021	\$ 22,179.01	8/11/2021	\$ 2,138.16	8/11/2021	\$ 745.18		
8/25/2021	\$ 8,742.41	8/25/2021	\$ 4,580.11	8/25/2021	\$ 7,127.78		
	\$ 85,972.54		\$ 18,353.27		\$ 26,026.56		\$ 10,858.75

- Profit & Loss Budget vs Actual Report

4. ___ President’s Report: Tammy Firda

- A. Regional Training Complex Lease Renewal Update
 - Received 23 Letters of Support
 - Summary of Use
 - Meeting with Andy Baechle and Darla Cravotta

5. ___ Solicitor’s Report / Resolutions: Falco Muscante

A. Resolutions

- 1.) **Motion** to approve Resolution #21/2021R, authorizing the Steel Rivers Council of Governments to enter into contract with Myers Demolition & Excavation, LLC in the amount of \$136,300 for the Gateway Improvements Demolition Project located in the City of Duquesne.
- 2.) **Motion** to approve Resolution #22/2021R of the Steel Rivers Council of Governments declaring its intent to follow the schedules and procedures for retention and disposition of records as set forth in the Municipal Records Manual approved in December 2008, including any future amendments.
- 3.) **Motion** to approve Resolution #23/2021R, authorizing the disposition of approved Steel Rivers Council of Governments records as listed.

6. Staff Reports:

A. Directors/Programs Report: An Lewis

1. Welcome – Joel Garceau, Program Coordinator
2. HSC
 - Penn State Greater Allegheny – updates to Training Complex Agreement
 - MUSA updated lease agreement – change rooms/rent recalculation
 - i. 225 – 120 Sq. Ft to 208 – 290 Sq. Ft.
 - Ground floor flooding
 - i. Flooring Replacement in B-1 closets
 - 2nd Floor Hallway Carpet Replacement
 - i. Toth Carpet Inc - \$5,769.00
 - ii. Kacey's Carpet - \$6,778.20
 - iii. Rusmer Floors - \$7,394.00
 - ACHA Lease Agreement
3. Marketing
 - Trailblaze Creative – Elevate 412 Marketing Agreement
4. Personnel
 - Governments Grants and Project Manager Position (95%- SRCOG)
 - i. Authorization to hire upon finalization of selection process
 - **Motion** to authorize An Lewis to hire a Governments Grants Manager once the selection process has been completed for a full salary/fringe package not to exceed \$70,000.
 - Policy Updates
 - i. Work from Home Policy
 - ii. Personnel Policy
 - **Motion** to amend the Work From Home Policy and the Personnel Policy
5. 2021 SBA PPP Loan
 - Applied for and received loan forgiveness
6. Legislation
 - SB 439 – makes permanent recorder of deeds demolition funds – 7/14/2021 Voted out of Senate in House Local Gov't Committee
7. Annual and Holiday Dinner
 - December 2, 2021 – Sunset Room – Elizabeth PA
 - Guest Speaker?
8. Meeting Schedule

Meeting Date	Location
October 7, 2021	TBD
November 4, 2021	TBD
December 2, 2021	HOLIDAY DINNER – SUNSET ROOM

B. Community Development Report: Carla Barron

7. Community Reports / Discussion:

- | | | |
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| <input type="radio"/> Braddock Hills Borough | <input type="radio"/> Homestead Borough | <input type="radio"/> Versailles Borough |
| <input type="radio"/> City of Clairton | <input type="radio"/> Liberty Borough | <input type="radio"/> West Elizabeth Borough |
| <input type="radio"/> Dravosburg Borough | <input type="radio"/> Lincoln Borough | <input type="radio"/> West Homestead Borough |
| <input type="radio"/> City of Duquesne | <input type="radio"/> City of McKeesport | <input type="radio"/> Whitaker Borough |
| <input type="radio"/> Elizabeth Borough | <input type="radio"/> Munhall Borough | <input type="radio"/> White Oak Borough |
| <input type="radio"/> Forward Township | <input type="radio"/> Port Vue Borough | |
| <input type="radio"/> Glassport Borough | <input type="radio"/> South Versailles Township | |

8. Adjournment