

MINUTES
STEEL RIVERS COUNCIL OF GOVERNMENTS
JUNE 3, 2021

The SRCOG Board of Directors Meeting was called to order at 6:32pm on June 3, 2021 by SRCOG President Tammy Firda via ZOOM.

Those Present Included

| | |
|---|---------------------------|
| Braddock Hills: Tom Evans | Lincoln: Tammy Firda |
| Clairton: | McKeesport: Tom Maglicco |
| Dravosburg: | Munhall: Mark Fallon |
| Duquesne: Elaine Washington | Port Vue: Debbie Thomas |
| Elizabeth: Andy Miklos | S. Versailles: |
| Forward: Amy Cline | Versailles: Rob Jacklitch |
| Glassport: Elaina Skiba, Anthony Colecchi | W. Elizabeth: |
| Homestead: | W. Homestead: |
| Liberty: | Whitaker: |
| | White Oak: Louis Bender |

Welcoming Remarks

A. Lewis welcomed Deron Gabriel, Clairton solicitor.

Public Comments

None

Minutes

A **motion** was made by J. Brown and seconded by E. Washington to approve the Minutes of the Meeting of May 6, 2021. All in favor. Motion carried.

Treasurer's Report: An Lewis

A **motion** was made by A. Miklos and seconded by D. Thomas to approve the Cash Statement for May 2021 and the List of Bills as dated. All in favor. Motion carried.

A Profit and Loss Budget vs. Actual report was provided to members.

President's Report

T. Firda thanked those who sent a letter of support for the lease renewal of the Regional Training Complex. A. Lewis requested a meeting with Andy Baechle but has yet to hear back. T. Evans and A. Miklos offer to be present at the meeting for support if needed.

Solicitor's Report/Resolutions: Falco Muscante

A **motion** was made by T. Evans and seconded by D. Thomas to approve Resolution No. 16/2021R, authorizing the Steel Rivers Council of Governments to enter into contract with

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Bettors Company for an amount not to exceed \$27,400.00 for the Safe Neighborhood Demolition in the Borough of Port Vue. All in favor. Motion carried.

A **motion** was made by A. Cline and seconded by T. Maglicco to approve Resolution No. 17/2021R, authorizing the Steel Rivers Council of Governments to enter into contract with Clearwater Construction Co. in the amount of \$314,546.00 for the Center Street Extension Landslide Remediation & Retaining Wall Project in the Borough of White Oak. All in favor. Motion carried.

A **motion** was made by A. Miklos and seconded by E. Washington to approve Resolution No. 18/2021R, authorizing the Steel Rivers Council of Governments to enter into contract with Minniefield Demolition Services LLC for an amount not to exceed \$12,000.00 for the Safe Neighborhood Demolition in the Borough of Elizabeth. All in favor. Motion carried.

A **motion** was made by E. Skiba and seconded by A. Miklos to approve Resolution No. 19/2021R, authorizing the Steel Rivers Council of Governments to enter into contract with Minniefield Demolition Services LLC for an amount not to exceed \$43,600.00 for the Safe Neighborhood Demolition in the Borough of Dravosburg. All in favor. Motion carried.

A **motion** was made by A. Miklos and seconded by T. Maglicco to approve Resolution No. 20/2021R, authorizing the Steel Rivers Council of Governments to submit an appropriation request to Senator Casey's Office for \$998,408.00 on behalf of the Steel Rivers Council of Governments for the Blight Mitigations and Safer Communities Project. All in favor. Motion carried.

A **motion** was made by T. Evans and seconded by T. Maglicco to approve the assignments of the contracts for Street Reconstruction – City of Duquesne – CD 46 3.3 Project, Street Reconstruction – Elizabeth Borough Project, and Street Reconstruction – Borough of Homestead– CD 46 7.6 Project by McKee Asphalt Paving to El Grande Industries, Inc. All in favor. Motion carried.

A **motion** was made by A. Miklos and seconded by E. Washington to authorize the payment of bills and expenses and to allow An Lewis make all necessary decisions pertaining to the operations of the SRCOG and management of its property over the summer months. All in favor. Motion carried.

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Staff Reports

Directors/Programs Report: An Lewis

Personnel

Resumes were received for the Project Coordinator position and a final decision will need to be made before the next meeting in September.

A **motion** was made by T. Evans and seconded by A. Miklos to authorize An Lewis to hire a Project Coordinator once the selection process has been completed for a full salary/fringe package not to exceed \$65,000. All in favor. Motion carried.

A. Lewis explained that an employee will more than likely be making a FMLA leave request before the next meeting in September.

A **motion** was made by A. Cline and seconded by E. Skiba to allow An Lewis to authorize the FMLA Leave Request upon receipt from Employee A. All in favor. Motion carried.

SRCOG has a large number of old files that need to be inventoried, documented and destroyed. A. Lewis explained she would like to hire a temporary employee for this position. A. Lewis also explained that her son is interested in the position. The board had no issue with the idea of An's son being hired for the position. Discussion ensued about hiring a shredding company.

A **motion** was made by A. Miklos and seconded by E. Skiba to authorize An Lewis to hire a temporary employee to work over the summer to complete the filing work and document inventory at a wage of \$10.00/hour not to exceed 200 hours, and to potentially enter into contract with a company for secure document destruction. All in favor. Motion carried.

Human Service Center

Due to COVID-19 and changes in their services, TCV Community Services would like to give up the kitchen/cooking space on the second floor.

A **motion** was made by A. Miklos and seconded by T. Evans to approve a new 1-year lease agreement with TCV Community Services, formerly Turtle Creek Valley MH/MR Rehabilitation, Inc, for the rental of 7,586.4 sq. ft. at a rate of \$10.00/sq. ft. pending review and approval of the solicitor. All in favor. Motion carried.

COVID-19 Policies and Communications

A. Lewis explained she plans to revoke the COVID communication memo that was released in early 2020. She also explained that she plans to update the SRCOG work from home policy in order to give it more structure and make sure it is applied fairly and equally to all. A. Lewis

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explained that she will be working with the solicitor to update this policy and will present it at the September meeting. Discussion ensued and all agreed to review and enact an updated policy in the future.

Governor's Award for Local Government Excellence

A. Lewis congratulated the City of Clairton and the Tri-COG Land Bank for receiving awards.

Act 152 Update

A. Lewis explained that following a conversation with Jim Johnston, it is being suggested that decisions will be made in late-June or early-July.

Meeting Schedule

The board agrees to meet in person at the SRCOG building in September if online meetings are no longer authorized.

| Meeting Date | Location |
|-------------------|----------------|
| September 2, 2021 | TBD |
| October 7, 2021 | TBD |
| November 4, 2021 | TBD |
| December 2, 2021 | HOLIDAY DINNER |

Community Development Report: Carla Barron

The Board received a written report from Carla Barron, detailing the current status of all CD projects.

C. Barron announced that SRCOG received the funded award letters for the CD-47 projects from ACED and sent letters to municipalities on June 2.

Community Reports / Discussion

T. Firda, Lincoln


Explained that she recently received and managed funding from the Multimodal Transportation Fund for a road that was falling away. Commented that the process was not very difficult and suggested other municipalities look into this funding for any landslides or loss of road.

Adjournment

The meeting adjourned at 7:22p.m. on a **motion** made by A. Miklos and seconded by J. Brown. All in favor. Motion carried.

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ATTEST:



Kayla Geahry



An Lewis, Executive Director