

MINUTES
STEEL RIVERS COUNCIL OF GOVERNMENTS
SEPTEMBER 2, 2021

The SRCOG Board of Directors Meeting was called to order at 6:33pm on September 2, 2021 by SRCOG President Tammy Firda.

Those Present Included

Braddock Hills: T. Evans, J. Brown
Clairton:
Dravosburg:
Duquesne:
Elizabeth: A. Miklos
Forward: A. Cline
Glassport: E. Skiba, A. Colecchi
Homestead: B. Esper
Liberty: M. Zrenchak

Lincoln: T. Firda
McKeesport: T. Maglicco
Munhall: M. Fallon
Port Vue: D. Thomas, K. Hresko
S. Versailles: R. Lawson
Versailles: R. Jacklitch
W. Elizabeth:
W. Homestead: A. Cain
Whitaker: A. Race
White Oak: L. Bender

Welcoming Remarks

T. Firda welcomed all members of the Board. A. Lewis introduced Joel Garceau, new Program Coordinator.

Public Comments

None

Minutes

A **motion** was made by A. Cline and seconded by J. Brown to approve the Minutes of the Meeting of June 3, 2021. All in favor. Motion carried.

Treasurer's Report: Ashley Cain

A **motion** was made by B. Esper and seconded by T. Evans to approve the Cash Statement for June-August 2021 and the List of Bills as dated. All in favor. Motion carried.

A Profit and Loss Budget vs. Actual report was provided to members.

President's Report: Tammy Firda

T. Firda discussed the possibility of a frisbee golf course being built using the Regional Training Complex for access. The team interested in building the course were asked by T. Firda and A. Lewis to draw up plans and provide them to SRCOG for review and discussion and a potential feasibility study to see if the training facility and frisbee golf course can safely coexist in that space.

MINUTES
STEEL RIVERS COUNCIL OF GOVERNMENTS
SEPTEMBER 2, 2021

T. Firda also discussed an updated lease and mentioned that a 5-year lease is more likely than a long-term lease like the one that is currently in place. A. Lewis explained that the options are to wait and see if they change their posture or wait for a new administration. A. Lewis added that there is support for saving the Regional Training Complex and it will be important to inform the new County Executive about the importance of COGs and the training facility following the next election cycle.

T. Evans asked if the range was certified for rifle use – staff informed that it is not designed as such.

Solicitor's Report/Resolutions: Falco Muscante

A **motion** was made by D. Thomas and seconded by A. Cain to approve Resolution No. 21/2021R, authorizing the Steel Rivers Council of Governments to enter into contract with Myers Demolition & Excavation, LLC in the amount of \$136,300 for the Gateway Improvements Demolition Project located in the City of Duquesne. All in favor. Motion carried.

A **motion** was made by A. Race and seconded by E. Skiba to approve Resolution No. 22/2021R of the Steel Rivers Council of Governments declaring its intent to follow the schedules and procedures for retention and disposition of records as set forth in the Municipal Records Manual approved in December 2008, including any future amendments. All in favor. Motion carried.

Discussion about disposition of records ensued. B. Esper mentioned Senator Costa's shredding program.

A **motion** was made by A. Cain and seconded by A. Miklos to approve Resolution No. 23/2021R, authorizing the disposition of approved Steel Rivers Council of Governments records as listed. All in favor. Motion carried.

Staff Reports

Directors/Programs Report: An Lewis

Regional Training Complex

Penn State Greater Allegheny proposed changes to their Training Complex Agreement. These changes were reviewed and approved by the solicitor.

A **motion** was made by E. Skiba and seconded by D. Thomas to approve proposed changes to Penn State Greater Allegheny's Training Complex Agreement. All in favor. Motion carried.

MINUTES
STEEL RIVERS COUNCIL OF GOVERNMENTS
SEPTEMBER 2, 2021

A **motion** was made by T. Evans and seconded by J. Brown to accept Department of Homeland Security's Agreement to accept preliminary payment over the course of two years followed by \$500 starting in 2023. All in favor. Motion carried.

Human Service Center

MUSA would like to change their lease agreement to remove Room 225 and add Room 208.

A **motion** was made by B. Esper and seconded by R. Lawson to approve changes to MUSA's lease agreement to remove Room 225 and add Room 208 and recalculate their rent. All in favor. Motion carried.

Due to flooding on the ground floor in June, 2021, A. Lewis would like to replace the flooring in Room B1 closets. A. Lewis discussed the extent of the flooding damage and the unprecedented nature of the flooding, as well as line snaking that has recently been undertaken, and the delay that resulted in the AIU deciding to not use B1 classroom. A. Lewis asked for a motion to allow the carpet company to redo the flooring in B1 while they're in the building for carpet replacement purposes. Questions were raised about which sewer line was relined and the potential to obtain videos to assist in insurance claim to help reimburse costs.

A **motion** was made by T. Evans and seconded by B. Esper to approve new flooring to be installed in B1 classroom to repair flooding damage in conjunction with carpet replacement. All in favor. Motion carried.

A. Lewis and staff reached out to multiple flooring companies to receive quotes for replacing the carpet in the 2nd floor hallway and Room 105. Quotes were provided to the Board for review.

A **motion** was made by A. Race and seconded by E. Skiba to enter into an agreement with Toth Carpet, Inc. to make repairs in the 2nd floor hallway and Room 105. All in favor. Motion carried.

The Allegheny County Housing Authority is interested in a long-term lease. A. Lewis discussed the possibility of selling the Train Station at 500 Amity Street and allocating the proceeds toward a new roof on the Human Service Center. A. Lewis explained that she would like to get an appraisal of the property by Howard Hanna. Discussion ensued about current use of the space, potential for a decent appraisal, potential to subdivide the parking lot and keeping the cell tower.

A **motion** was made by B. Esper and seconded by D. Thomas to enter into an agreement with Howard Hanna to appraise the Train Station, parking lot, and cell tower. All in favor. Motion carried.

MINUTES
STEEL RIVERS COUNCIL OF GOVERNMENTS
SEPTEMBER 2, 2021

Marketing

A. Lewis explained that she would like to sign the 2022 marketing agreement with Trailblaze Creative.

A **motion** was made by J. Brown and seconded by A. Cain to enter into the 2022 marketing agreement with Trailblaze Creative. All in favor. Motion carried.

Personnel

A. Lewis announced that Carla Barron will be retiring at the end of 2021 and asked for authorization to hire a Governments Grants and Project Manager that would be 95% SRCOG.

A **motion** was made by A. Miklos and seconded by R. Lawson to authorize An Lewis to hire a Governments Grants Manager once the selection process has been completed for a full salary/fringe package not to exceed \$70,000. All in favor. Motion carried.

A. Lewis explained that she worked with the solicitor to update the Work From Home and Personnel Policies. Copies of each were provided to the Board for review.

A **motion** was made by E. Skiba and seconded by A. Race to authorize An Lewis to amend the SRCOG Work from Home Policy pending approval of the solicitor. All in favor. Motion carried.

A. Lewis discussed Personnel Policy changes to clean up the policy and allow healthcare opt-out/pay out.

A **motion** was made by T. Evans and seconded by A. Race to approve changes in the SRCOG Personnel Policy pending approval of the solicitor. All in favor. Motion carried.

2021 SBA PPP Loan

The 2021 PPP Loan in the amount of \$73,475.57 has been forgiven by First Commonwealth Bank.

Legislation

A. Lewis explained SB 439 and how it makes Act 152 legislation permanent by getting rid of the sunset clause in the initial legislation.

Annual and Holiday Dinner

The Annual and Holiday Dinner will be held on Thursday, December 2, 2021 at the Sunset Room in Elizabeth, PA. A. Lewis requested any suggestions for a guest speaker.

MINUTES
STEEL RIVERS COUNCIL OF GOVERNMENTS
SEPTEMBER 2, 2021

Meeting Schedule

Meeting Date	Location
October 7, 2021	SRCOG Conference Room
November 4, 2021	TBD
December 2, 2021	HOLIDAY DINNER – SUNSET ROOM

Community Development Report: Carla Barron

The Board received a written report from Carla Barron, detailing the current status of all CD projects.

Community Reports / Discussion

B. Esper, Homestead

Looking for organizations that would like to be in a holiday parade, scout groups, marching bands, etc. would be welcomed. \$500 for best float, \$300 for second best, \$200 for third best.

T. Maglicco, McKeesport

The La Rosa Boys and Girls club will be reopening September 8th and will be handed back to the youth center.

Adjournment

The meeting adjourned at 7:47p.m. on a **motion** made by E. Skiba and seconded by R. Lawson. All in favor. Motion carried.

ATTEST:



Kayla Geahry



An Lewis, Executive Director