

MINUTES
STEEL RIVERS COUNCIL OF GOVERNMENTS
SEPTEMBER 1, 2022

The SRCOG Board of Directors Meeting was called to order at 6:32pm on September 1, 2022 by Board President, Tammy Firda.

Those Present Included

Braddock Hills: J. Brown, T. Evans

Clairton: E. Hatchett

Dravosburg:

Duquesne: E. Washington

Elizabeth: D. Cress

Forward: A. Cline

Glassport: E. Skiba

Homestead:

Liberty: M. Zrenchak

Lincoln: T. Firda

McKeesport:

Munhall:

Port Vue: D. Thomas

S. Versailles: R. Lawson

Versailles: J. Sheedy, L. Sheedy

W. Elizabeth:

W. Homestead:

Whitaker:

White Oak:

Welcoming Remarks

None.

Public Comments

None.

Minutes

A **motion** was made by E. Skiba and seconded by A. Cline to approve the Minutes of the Meeting of June 2, 2022. All in favor. Motion carried.

Treasurer's Report: A. Lewis

A **motion** was made by E. Washington and seconded by D. Thomas to approve the Cash Statement for May, June, and July 2022 and the List of Bills as dated. All in favor. Motion carried.

A Profit and Loss Budget vs. Actual report was provided to members.

RAD Report updates were provided to members.

President's Report: Tammy Firda

Manager/Secretary Meetings

T. Firda discussed re-starting Borough Manager and Secretary meetings to collaborate and share amongst communities. D. Cress and A. Lewis mentioned the value of the meetings due to new Managers. A. Lewis will set up meetings and asked if any new/acting Managers are unknown that they are shared with her.

T. Firda also discussed and provided updates on the meeting with police chiefs and Allegheny County regarding the Regional Training Complex. A. Lewis added that Allegheny County Police Academy has called to book time to use at the range.

MINUTES
STEEL RIVERS COUNCIL OF GOVERNMENTS
SEPTEMBER 1, 2022

Solicitor's Report/Resolutions: Falco Muscante

A **motion** was made by D. Thomas and seconded by E. Washington to ratify the approval of Resolution #13/2022R, authorizing the Steel Rivers Council of Governments to enter into contract with John D. Caruso in the amount of \$29,710.00 for the Street Reconstruction project located in Whitaker Borough. All in favor. Motion carried.

A **motion** was made by T. Evans and seconded by A. Cline to ratify the approval of Resolution #14/2022R, authorizing the Steel Rivers Council of Governments to enter into contract with Lawson Excavating Inc in the amount of \$242,050.00 for the S. 5th Street Waterline project located in the City of Duquesne. All in favor. Motion carried.

Train Station Sub-Division

F. Muscante provided an update in regards to Train Station sub-division, mentioning that a survey will likely be needed and he will connect with A. Lewis to discuss further.

Director's Report: An Lewis

MUSA Lease

A. Lewis requested permission from the Board to update MUSA's lease to add Room 202 to their existing lease effective immediately.

A **motion** was made by E. Skiba and seconded by D. Thomas to update MUSA's lease to add Room 202 to their existing lease effective immediately. All in favor. Motion carried.

Personnel and COVID Leave Policies

A. Lewis informed the Board that a notice is likely to arrive this month concerning the SRCOG request for \$1.5 million per year to do violence prevention work. If approved, it will lead to an increase of 12-15 staff members. This is a prompt to review the Personnel and COVID Leave Policies. Proposed changes will be presented to the Board at the October Board meeting. This will also impact the budget.

Health Insurance Plan

New pricing for health insurance will go into effect in December 2022; costs will increase about 7-8%. A. Lewis requested the Board's permission to renew the current health insurance plan when required for 2023.

A **motion** was made by E. Skiba and seconded by D. Thomas to give permission to A. Lewis to choose a new health insurance plan when required for 2023. All in favor. Motion carried.

TCLB Staff Positions

TCLB is at a capacity where additional staff are needed. These staff will also help support SRCOG. The first position will be a Property Coordinator to assist Property Development Manager and will also assist with SRCOG building maintenance.

MINUTES
STEEL RIVERS COUNCIL OF GOVERNMENTS
SEPTEMBER 1, 2022

The second position will focus more on TCLB Community Engagement Programs in a 60/40 split with SRCOG. This individual will attend TCLB/SRCOG member council meetings to maintain better staff presence within footprint.

T. Evans inquired about salary levels for the two new positions. A. Lewis responded by saying neither position has a salary finalized at this point. A. Cline inquired about budgetary impact of early cancellation of street sweeping program. A. Lewis responded by saying final numbers aren't in just yet and the loss is fairly sizable.

A. Lewis requested approval from the Board to bring on two new positions to be shared between SRCOG and TCLB.

A **motion** was made by R. Lawson and seconded by D. Cress to approve the hiring of a Property Coordinator. All in favor. Motion carried.

A **motion** was made by T. Evans and seconded by E. Washington to approve the hiring of a Community Engagement Coordinator. All in favor. Motion carried.

SRCOG Building Office Renovations

Office space for new employees will need to be updated and carpet replaced. A quote from Toth Carpet and Flooring to replace damaged came in under what was expected. A. Lewis requested approval from the Board to renovate office space as needed.

A **motion** was made by E. Washington and seconded by J. Sheedy to approve the carpet replacement in Room 105 by Toth Carpet in the amount of \$2,999.00. All in favor. Motion carried.

Street Sweeping Program

A. Lewis reminded the Board that due to the loss of SRCOG's previous CDL driver, the street sweeping program for the duration of 2022 calendar year has been cancelled.

Allegheny County Department of Human Services Community Violence Reduction Plan Grant

A. Cline inquired about the Violence Reduction Plan Grant; A. Lewis discussed the proposed duration and possible amount of the grant.

A. Lewis requested the Board's permission to run the phone and network lines to new SRCOG/TCLB offices pending notice of grant funding approval.

A **motion** was made by J. Brown and was seconded by D. Cress to allow A. Lewis to hire a vendor to run phone and network lines to new SRCOG/TCLB offices once notice of grant funding is received. All in favor. Motion carried.

Notarial Services

A. Lewis informed the Board that K. Geahry has been appointed as a notary.

MINUTES
STEEL RIVERS COUNCIL OF GOVERNMENTS
SEPTEMBER 1, 2022

PEMA/FEMA Town Hall

A. Lewis informed the Board that there will be a PEMA/FEMA Town Hall in the Mon Valley on October 11 from 1pm-4pm. She will send additional information as it becomes available.

Community Development Report: Grace Schierberl

A CD report of all current projects was provided to all members.

Meeting Schedule

The next meeting will be held at the Park Baptist Church located at 749 Center St, McKeesport, PA 15132.

Meeting Date	Location
September 1, 2022	SRCOG
October 6, 2022	VERSAILLES BOROUGH
November 3, 2022	SRCOG
December 1, 2022	HOLIDAY DINNER

Community Reports / Discussion

Braddock Hills

T. Evans shared that Braddock Hills Community Day will be hosted on September 10th from 1-7pm.

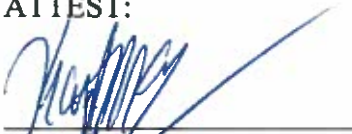
Duquesne

E. Washington announced that Duquesne received funding to make the home of Earl "Fatha" Heinz a historical monument and she will inform the Board when the dedication ceremony will be hosted. E. Washington also mentioned that Duquesne is looking for funding to fix Center Street, which is currently brick and in disrepair.

Adjournment

The meeting adjourned at 7:38 pm on a **motion** made by E. Skiba and seconded by D. Thomas. All in favor. Motion carried.

ATTEST:



Kayla Geahry



An Lewis, Executive Director